

POSITION AVAILABLE

Children's Librarian (Part-time): Berrien Springs Community Library is looking for an enthusiastic and creative person to provide children's services.

QUALIFICATIONS: A college degree is preferred. A knowledge of children's literature; experience working with children; professional, friendly, helpful, positive attitude; the ability to work well with the public and other staff members; a genuine interest in and knowledge of books, computers, and library operations. Experience in early childhood literacy desirable.

RESPONSIBILITIES: conduct story hours; implement children's programs; assist students in locating information; promote reading and awareness of the library in the community; build and maintain children's materials collection. May require staffing the circulation desk and other library duties.

HOURS: This position will be 20-25 hours a week, Monday - Friday, and require at least one Saturday a month.

BENEFITS: Vacation and sick leave are pro-rated according to average hours worked per week. Holiday pay if scheduled. The Library does not offer health or life insurance or retirement benefits. The salary will be commensurate with experience and other qualifications of the candidate.

The above list of responsibilities is not all-inclusive; individual will perform other related duties as assigned or revised.

The Application for Employment and Job Description are available at the Library Circulation Desk or may be downloaded at www.bsclibrary.org. Submit an application for employment, cover letter, and resume to Judy Berry, Director, Berrien Springs Community Library, 215 W. Union Street, Berrien Springs, MI 49103

LAST DATE TO APPLY: August 8, 2008